

DATES & DEADLINES / CHECKLIST

SHOW DATES

January 23, 2019 – St. George
January 25 – 26, 2019 - Sandy

MOVE-IN TIMES

January 23rd St. George.....8:00 a.m. to 10:00 a.m.
January 24th Sandy.....2:00 p.m. to 7:00 p.m.
January 25th Sandy.....8:00am to 12:00 p.m.

SHOW HOURS

Wednesday (St. George)11:00 a.m. to 6:00 p.m.
Friday (Sandy)2:00 p.m. to 8:00 p.m.
Round Table (Sandy).....11:00 a.m. to 1:30 p.m.
Saturday (Sandy).....10:00 a.m. to 5:00 p.m.

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| July 31, 2018 | Deposit due of \$100 due to reserve booth |
| January 2, 2019 | Exhibit space to be paid in full |
| January 2, 2019 | Last day of cancellation to receive full refund |
| | Prize Giveaways due to Morris Murdock to be included in advertising |
| December 1st, 2018 | Printed materials and brochures to be received for labeling for the Sandy |
| | Expo to Morris Murdock Travel, 101 South 200 East Suite 100, |
| | Salt Lake City, Utah 84111, Attn: Bill Grow |
| | For the St. George Expo, please send to Morris Murdock Travel |
| | 595 South Bluff Street, St. George, Utah 84770 Attn: Gary Sorenson |
| | Show specials to be received for agent review |
| | Exhibitor badges to be received |
| January 05, 2019 | Electricity ordered from Modern Display and/or Dixie Convention Center |
| | Phone service ordered from the facilities |
| | Exhibitor envelopes to be picked up during move-in and distributed to your staff before opening |

MOVE-IN AND MOVE-OUT SCHEDULE

MOVE-IN TIMES

- ALL EXHIBITS MUST BE COMPLETED BY 10:00 a.m. for the St. George Show and by 11:00 a.m. for the Sandy Show ON FRIDAY, JANUARY 25th.
- Booths begin move-in on Wednesday, January 23 at 8:00 a.m. for St. George and Thursday, January 24th, at 2:00 p.m. for Sandy
- Move-in continues on Thursday until no later than 7:00 p.m. for Sandy

MOVE-OUT TIMES

- No exhibits may be removed during show hours. Any changes must be cleared by Morris Murdock Travel and take place either before the show opens or after the close of each day
- No exhibitor may move out until after 6:00 p.m. in St. George and 5:00 p.m. on Saturday, January 26, 2019 in Sandy
- ALL EXHIBITS MUST BE REMOVED BY 11:59 p.m. (MIDNIGHT) ON SATURDAY, JANUARY 26, 2019 in Sandy

By participation in these shows, to avoid an early-departure penalty of \$200, you are in agreement to be present at the show until closing hours.