

# SHIPPING INFORMATION

To avoid extra expenses, most exhibitors choose to deliver their displays/materials themselves on the scheduled move in day.

## **REGULAR SHIPPING**

- If you can arrange with your shipper to deliver during normal move-in times when your staff is at the facility to accept delivery, you may ship direct to yourself at the normal facility address at no additional expense (see directory of contractors for facility address).
- Be sure to include your full company name, exhibit space #, facility address, required delivery date, and phone numbers when shipping.
- Remember, shipments cannot be accepted by Morris Murdock Travel or the facility.
- If you choose to ship to yourself at the show, you must insure that delivery occurs during move-in and that you have staff on site to accept. Otherwise, your shipment will be refused since Morris Murdock Travel or the facility is not authorized to accept it.

## **ADVANCE SHIPMENTS & CONSIGNED SHIPMENTS**

If you require advance shipments (shipments arriving before the scheduled move-in day), or shipments requiring acceptance (when exhibitor is not available to accept shipments during move-in), **you can use Morris Murdock Travel for brochures shipments.** For displays you must use the official show contractor, Modern Display, at additional expense.

- **Shipments of all cased, crated or packaged exhibit materials are received by Morris Murdock Travel up to 30 days prior to installation.**
- **ADVANCE SHIPMENTS SHOULD BE RECEIVED AT LEAST TWO WEEKS PRIOR TO MOVE-IN (January 13, 2019)**
- Such material consigned to Morris Murdock Travel will be delivered to the show on the scheduled move-in day
- **EXHIBIT SPACE RATES DO NOT INCLUDE DRAYAGE CHARGES (Last year's charges started at \$92 for 200 pounds)**
- Contact Modern Display (801) 983-8160 for current drayage prices.

Advance shipments must be marked and consigned as follows:

TO:	Exhibitor: _____	Space # _____
FOR:	23rd Annual Morris Murdock Travel Show Morris Murdock Travel Attn: Bill Grow 101 South 200 East Suite 100 Salt Lake City, UT 84102	